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CODE OF CONDUCT FOR THE CHIEF EXECUTIVE OFFICER

The Company expects ethical conduct from its Chief Executive Officer as he / she serves as idol of other employees. The underlying principles of the Code of conduct for the CEO are the following:

- i) The CEO shall engage in and promote honest, ethical and prudent conduct and behavior in carrying out their duties and responsibilities throughout the work environment.
- ii) The CEO shall avoid actual or apparent conflicts of interest in personal and professional relationships.
- iii) The CEO shall respect the confidentiality of non-public information acquired in the course of activities and prevent the unauthorized disclosure of such information except when authorized or otherwise legally obligated to disclose.
- iv) The CEO shall comply with all applicable laws, rules and regulations and shall bring into attention of the Board evidence of any material violations of laws, rules or regulations, by the Company or anyone acting on its behalf.
- v) The CEO must abstain from buying or selling securities on the basis of possession of significant confidential, material, price-sensitive inside information that is not available to the public.
- vi) The CEO shall effort to deal fairly with the Company's customers, suppliers, competitors and employees.
- vii) The CEO shall operate the business in an environmentally sustainable manner and enhance the Company's environmental performance, by fulfilling environment related compliance obligations, preventing pollution.
- viii) The CEO shall be responsible for maintaining the adequacy of books, records and internal controls and for ensuring full, fair, accurate, timely and understandable disclosure in the periodic reports required to be filed by the Company with the Securities and Exchange Commission and other regulatory authorities.
- ix) The CEO shall act in good faith, responsibly, with due care, competence and diligence, without misrepresenting material facts or allowing his/her independent judgment to be compromised.
- x) The CEO shall be responsible for reporting to the Board along with duly informing the Chairman, the Nomination and Remuneration Committee or the Head of Internal Audit and Compliance or the Audit Committee, as and when relevant to them, of any violation or circumstances which he/she considers to involve a probable violation of this Code, the securities or other laws, rules or regulations applicable to the Company.

Khulna Office :

Bangladesh Development
Bank Bhaban (BDBL)
5th floor, 25-26 KDA C/A
Upper Jessore Road
Khulna
Tel : 09602000026
(041) 732761

Gulshan Office :

SHEBA House (6th floor)
Golden Plaza Shopping Complex
Plot # 34, Road # 46
Gulshan-2, Dhaka-1212
Tel : 09602000014
880 2 9887945
880 2 9885470

Motijheel Office :

Baitul Hossain Building
Room No.- 607 (5th Floor)
27 Dilkusha, Motijheel C/A
Dhaka-1000
Tel : 09602000010
09602000013
8802 7125336

Uttara Office :

House: 01 (3rd floor), Road: 35
Sectore: 07, Uttata, Dhaka-1230
Tel : 09602000018
Cell : 01919652666

Narayanganj Office :

NS Tower (Top Floor)
Masdair (1 no Ser-E-Bangla Road)
Near Govt Girls School, Fatulla
Narayanganj-1400, Tel: 09602000022
Cell: 01919658930

Gazipur Office :

Mofiz Uddin Sarker Bhaba
(2nd floor), Tangail Road
Chandona Chowrasta
Gazipur-1700
Tel : 09602-000055-56

Chattogram Office :

HRC Bhaban
64-66, Agrabad C/A
Chattogram
Tel : 09602 000009



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NON COMPLIANCE OF THE CODE

It shall be the duty of Directors and the MD/CEO to help the enforcement of the Code and any breach if communicated/noticed is to be immediately reported to the Board. In case of breach of this Code by Director or Chief Executive Officer, the same shall be considered by the Board for initiating appropriate disciplinary action.

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(Chairman)

Nomination and
Remuneration Committee (NRC)

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